

Self appraisal report Of Public Authority By Auditor**Year(2020-21)**

Year:*

2020-2021

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	https://mea.gov.in/south-block.htm	Fully Met	1.28	https://mea.gov.in/south-block.htm
1.1.2	Head of the organization	1.28	Fully Met	1.28	https://mea.gov.in/eam.htm	Fully Met	1.28	https://mea.gov.in/eam.htm

1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	https://mea.gov.in/indian-foreign-service.htm	Fully Met	1.28	https://mea.gov.in/indian-foreign-service.htm https://mea.gov.in/right-to-information.htm?dtl/120/41bi_Particulars_of_organizations_functions_and_duties_of_the_MEA
1.1.4	Function and duties	1.28	Fully Met	1.28	https://mea.gov.in/right-to-information.htm?dtl/120/41bi_Particulars_of_organizations_functions_and_duties_of_the_MEA	Fully Met	1.28	https://mea.gov.in/right-to-information.htm?dtl/120/41bi_Particulars_of_organizations_functions_and_duties_of_the_MEA

1.1.5	Organization Chart	1.28	Fully Met	1.28	https://mea.gov.in/Images/amb1/MeA_organograms_NW_21.pdf	Fully Met	1.28	https://mea.gov.in/Images/amb1/MeA_organograms_NW_21.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	0	Not Applicable	0		Partially Met	0.64	https://mea.gov.in/right-to-information.htm?dtl/120/41bi_Particulars_of_organizations_functions_and_duties_of_the_MEA The above mentioned link contains most of the desired information , however details regarding previous HODs is not present on the website.

1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	1.54	Fully Met	1.54	https://mea.gov.in/Images/amb1/MeA_organograms_NW_21.pdf	Fully Met	1.54	https://mea.gov.in/Images/amb1/MeA_organograms_NW_21.pdf
1.2.2	Power and duties of other employees	1.54	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/121/41bii_Power_and_duties_of_officers_and_employees_of_MEA	Fully Met	1.54	The MEA website contains information regarding where the Powers are derived from at the below mentioned link https://mea.gov.in/right-to-information.htm?dtl/121/41bii_Power_and_duties_of_officers_and_employees_of_MEA

1.2.3	Rules/ orders under which powers and duty are derived and	1.54	Fully Met	1.54	https://mea.gov.in/right-to-information.html?dtl/121/41bii_Power_and_duties_of_officers_and_employees_of_MEA	Fully Met	1.54	The MEA website contains information regarding where the Powers are derived from, at the below mentioned link https://mea.gov.in/right-to-information.html?dtl/121/41bii_Power_and_duties_of_officers_and_employees_of_MEA
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1.2.4	Exercised	1.54	Fully Met	1.54	https://mea.gov.in/Images/amb1/MeA_organograms_NW_21.pdf	Fully Met	1.54	The details regarding rules under where the power and duties are exercised are mentioned at the link present below: https://mea.gov.in/right-to-information.html?dtl/121/41bii_Power_and_duties_of_officers_and_employees_of_MEA
1.2.5	Work allocation	1.54	Fully Met	1.54	https://mea.gov.in/Images/amb1/MeA_organograms_NW_21.pdf	Fully Met	1.54	https://mea.gov.in/Images/amb1/MeA_organograms_NW_21.pdf
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							

1.3.1	Process of decision making Identify key decision making points	1.54	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/122/41biii_Procedure_followed_in_the_decision_making_process_including_channel_of_supervision_and_authority	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/122/41biii_Procedure_followed_in_the_decision_making_process_including_channel_of_supervision_and_authority
1.3.2	Final decision making authority	1.54	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/122/41biii_Procedure_followed_in_the_decision_making_process_including_channel_of_supervision_and_authority	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/122/41biii_Procedure_followed_in_the_decision_making_process_including_channel_of_supervision_and_authority

1.3.3	Related provisions, acts, rules etc.	1.54	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/122/41biii_Procedure_followed_in_the_decision_making_process_including_channel_of_supervision_and_authority	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/122/41biii_Procedure_followed_in_the_decision_making_process_including_channel_of_supervision_and_authority
1.3.4	Time limit for taking a decisions, if any	0	Not Applicable	0		Partially Met	0.77	The details the time limit for any decision making may be found at the link mentioned below, however if at any stage later, any time limits for identified services

are finalized, these may be reflected appropriately on the website. https://www.mea.gov.in/right-to-information.html?dtl/123/41biv_Norms_set_by_the_Ministry_or_the_discharge_of_its_function

1.3.5	Channel of supervision and accountability	1.54	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/122/41biii_Procedure_followed_in_the_decision_making_process_including_channel_of_supervision_and_authority-	Fully Met	1.54	<p>The below mentioned links contains the desired information :</p> <p>https://mea.gov.in/right-to-information.htm?dtl/122/41biii_Procedure_followed_in_the_decision_making_process_including_channel_of_supervision_and_authority-</p> <p>https://mea.gov.in/Images/amb1/MEOrganograms_August_30_2019.pdf</p>
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1			Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/122/41biii_Procedure_followed_in_the_decision_making_process_including_channel_of_supervision_and_authority-	Fully Met	1.54	The link

Nature of functions/ services offered

1.54

dtl/123/41biv_Norms_set_by_the_Ministry_for_the_discharge_of_its_function

mentioned in self appraisal and the links mentioned below provide the desired details.
https://mea.gov.in/right-to-information.htm?dtl/120/41bi_Particulars_of_organizations_functions_and_duties_of_the_MEA
https://mea.gov.in/right-to-information.htm?dtl/123/41biv_Norms_set_by_the_Ministry_for_the_discharge_of_its_function

1.4.2	Norms/ standards for functions/ service delivery	1.54	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/123/41biv_Norms_set_by_the_Ministry_for_the_discharge_of_its_function	Fully Met	1.54	-As Above-
1.4.3	Process by which these services can be accessed	1.54	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/123/41biv_Norms_set_by_the_Ministry_for_the_discharge_of_its_function	Fully Met	1.54	-As Above-
1.4.4	Time-limit for achieving the targets	1.54	Fully Met	1.54	https://mea.gov.in/right-to-information.htm?dtl/123/41biv_Norms_set_by_the_Ministry_for_the_discharge_of_its_function	Fully Met	1.54	-As Above-
1.4.5	Process of redress of grievances	1.54	Fully Met	1.54	http://mea.gov.in/Images/attach/Citizen_Charter.pdf	Fully Met	1.54	In addition to the link mentioned in self appraisal, the link of 'Madad' portal may be considered by Ministry as a part of Grievance redressal mechanism.

1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	1.92	Fully Met	1.92	https://mea.gov.in/acts-legislations-rules.htm?64/Acts,_Legislations__amp;_Rules	Fully Met	1.92	https://mea.gov.in/acts-legislations-rules.htm?64/Acts,_Legislations__amp;_Rules
1.5.2	List of Rules, regulations, instructions manuals and records.	1.92	Fully Met	1.92	https://www.mea.gov.in/acts-legislations-rules.htm?64/Acts,_Legislations__amp;_Rules	Fully Met	1.92	https://mea.gov.in/acts-legislations-rules.htm?64/Acts,_Legislations__amp;_Rules
1.5.3	Acts/ Rules manuals etc.	1.92	Fully Met	1.92	https://www.mea.gov.in/acts-legislations-rules.htm?64/Acts,_Legislations__amp;_Rules	Fully Met	1.92	https://mea.gov.in/acts-legislations-rules.htm?64/Acts,_Legislations__amp;_Rules
1.5.4	Transfer policy and transfer orders	1.92	Partially Met	0.96	https://mea.gov.in/press-releases.htm?51/Press_Releases	Partially Met	0.96	The link mentioned by Ministry does not

contain any transfer policy and transfer order. The press releases contains the transfer order in respect of High Commissioners and Ambassadors only with regard to their transfers. However as for policy governing transfers and also orders related to employees need to be mentioned on the website.

1.6

Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]

1.6.1	Categories of documents	3.85	Fully Met	3.85	https://mea.gov.in/right-to-information.htm?dtl/125/41bvi_Statement_of_categories_of_document_that_held_by_the_Ministry_or_under_its_control	Fully Met	3.85	https://mea.gov.in/right-to-information.htm?dtl/125/41bvi_Statement_of_categories_of_document_that_held_by_the_Ministry_or_under_its_control https://mea.gov.in/bilateral-documents.htm?53/Bilateral/Multilateral_Documents
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1.6.2	Custodian of documents/categories	3.85	Fully Met	3.85	https://mea.gov.in/bilateral-documents.htm?53/Bilateral/Multilateral_Documents	Not Met	0	The concerned custodians of the different types of documents held by ministry may be declared on its website.
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	0.96	Fully Met	0.96	https://mea.gov.in/right-to-information.htm?dtl/127/41bviii_Statement_of_board_councils_committees_and_other_bodies	Fully Met	0.96	https://mea.gov.in/right-to-information.htm?dtl/127/41bviii_Statement_of_board_councils_committees_and_other_bodies

1.7.2	Composition	0.96	Fully Met	0.96	https://mea.gov.in/right-to-information.html?dtl/127/41bviii_Statement_of_board_councils_committees_and_other_bodies	Fully Met	0.96	https://mea.gov.in/right-to-information.html?dtl/127/41bviii_Statement_of_board_councils_committees_and_other_bodies
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1.7.3	Dates from which constituted	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Partially Met	0.48	https://mea.gov.in/right-to-information.htm?dtl/127/41bviii_Statement_of_board_councils_committees_and_other_bodies The information with regard to dates of constituting the committee/boards etc. may be updated on the website.
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1.7.4	Term/ Tenure	0	Not Applicable	0		Not Met	0	The guidelines regarding compositio n of committee s/boards and their tenures may be updated on the website.
1.7.5	Powers and functions	0.96	Fully Met	0.96	https://mea.gov.in/right-to-information.htm?dtl/127/41bviii_Statement_of_board_councils_committees_and_other_bodies	Fully Met	0.96	https://mea.gov.in/right-to-information.htm?dtl/127/41bviii_Statement_of_board_councils_committees_and_other_bodies

1.7.6	Whether their meetings are open to the public?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	CIC guidelines with regard to sharing of the sharing of minutes of deliberations of committees need to be met.
1.7.7	Whether the minutes of the meetings are open to the public?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	-As Above-
1.7.8	Place where the minutes if open to the public are available?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	-As Above-
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							

1.8.1	Name and designation	3.85	Fully Met	3.85	https://mea.gov.in/right-to-information.htm?dtl/128/41bix_Directory_of_officers_and_employees_of_MEA	Partially Met	1.93	https://mea.gov.in/divisions.htm Though division-wise details up to the level of Under Secretaries are available on MEA website(link mentioned above, however, details of different Sections headed by Section Officers may also be uploaded on MEA's website
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1.8.2	Telephone , fax and email ID	3.85	Fully Met	3.85	https://mea.gov.in/right-to-information.htm?dtl/128/41bix_Directory_of_officers_and_employees_of_MEA	Partially Met	1.93	https://mea.gov.in/divisions.htm Though division-wise details up to the level of Under Secretaries are available on MEA website(link mentioned above, however, details of different Sections headed by Section Officers may also be uploaded on MEA's website
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							

1.9.1	List of employees with Gross monthly remuneration	3.85	Fully Met	3.85	https://mea.gov.in/right-to-information.htm?dtl/132/41bx_Monthly_renumeration_recived_by_each_officer_amp_employee	Fully Met	3.85	https://mea.gov.in/right-to-information.htm?dtl/132/41bx_Monthly_renumeration_recived_by_each_officer_amp_employee
1.9.2	System of compensation as provided in its regulations	3.85	Fully Met	3.85	https://mea.gov.in/right-to-information.htm?dtl/132/41bx_Monthly_renumeration_recived_by_each_officer_amp_employee	Fully Met	3.85	https://mea.gov.in/right-to-information.htm?dtl/132/41bx_Monthly_renumeration_recived_by_each_officer_amp_employee
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							

1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	3.85	Fully Met	3.85	https://mea.gov.in/right-to-information-info.htm?63/Right_to_Information http://mea.gov.in/Uploads/PublicationDocs/33615_CPIOandFAA_list2021.pdf	Fully Met	3.85	https://mea.gov.in/Contact_Details.htm https://mea.gov.in/right-to-information-info.htm?63/Right_to_Information http://mea.gov.in/Uploads/PublicationDocs/33615_CPIOandFAA_list2021.pdf
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1.10.2	Address, telephone numbers and email ID of each designated official.	3.85	Fully Met	3.85	https://mea.gov.in/right-to-information-info.htm?63/Right_to_Information http://mea.gov.in/Uploads/PublicationDocs/33615_CPIOandFAA_list2021.pdf	Fully Met	3.85	https://mea.gov.in/Contact_Details.htm https://mea.gov.in/right-to-information-info.htm?63/Right_to_Information http://mea.gov.in/Uploads/PublicationDocs/33615_CPIOandFAA_list2021.pdf
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	3.85	Not Met	0		Not Met	0	Ministry may declare the no. of employees against whom disciplinary action has been proposed/t aken.

1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	3.85	Not Met	0		Not Met	0	Ministry may declare the no. of employees against whom disciplinary action has been proposed/t aken.
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	0	Not Applicable	0		Not Met	0	Ministry may upload details of all the Education Programmes for advance understanding of RTI, which are either organized by them, or in which they have participated.

1.12.2	Efforts to encourage public authority to participate in these programmes	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Met	0	Ministry may consider declaring details of Educational programmes organized to advance understanding of RTI.
1.12.3	Training of CPIO/APIO	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Met	0	The details of such training programmes as attended by CPIO/APIO by may be provided by them on their website.

1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	1.92	Partially Met	0.96	https://mea.gov.in/Contact_Details.htm	Not Met	0	Ministry may confirm on the website details of circulation of RTI guidelines and amendments/clarification received on RTI Act from time to time.
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	7.69	Partially Met	3.85	https://mea.gov.in/press-releases.htm?51/Press_Releases	Partially Met	3.85	The link mentioned by Ministry does not contain any transfer policy and transfer order. The press releases contains the transfer order in respect of

									High Commissioners and Ambassadors only with regard to their transfers. However as for policy governing transfers and also orders related to employees need to be mentioned on the website.
Total	87	73			97	66			
Next (/question/auditor-transparency-viewing-report-pa-wise?year=2021&pa=40&id=2)									

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Self appraisal report Of Public Authority By Auditor**Year(2020-21)**

Year:*

2020-2021



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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	10	Fully Met	10.00	https://mea.gov.in/budget.htm?59/Budget	Not Met	0	The details w.r.t. Budget is expected to be available at the link mentioned in remarks by public authority. However the access to the details of the current F.Y. is denied at the relevant

webpage as the same appear to have been published in a 'book' format on the webpage. Therefore it does not suffice the purpose of transparency. In case the intricate details of budget allocation are guarded, the details under broad budget heads may be posted on the website.

2.1.2	Budget for each agency and plan & programmes	10	Fully Met	10.00	https://mea.gov.in/budget.htm?59/Budget	Not Met	0	-As Above-
2.1.3	Proposed expenditures	10	Fully Met	10.00	https://mea.gov.in/budget.htm?59/Budget	Not Met	0	-As Above-
2.1.4	Revised budget for each agency, if any	10	Fully Met	10.00	https://mea.gov.in/budget.htm?59/Budget	Not Met	0	-As Above- Further, details of revised budget estimates along with allocations may be suitably reflected on the website.
2.1.5	Report on disbursements made and place where the related reports are available	10	Fully Met	10.00	https://mea.gov.in/budget.htm?59/Budget	Not Met	0	-As Above-
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	16.67	Fully Met	16.67	https://mea.gov.in/budget.htm?59/Budget	Not Met	0	-As above-

2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	16.67	Partially Met	8.34	https://mea.gov.in/eam-visits.htm	Partially Met	8.34	The information made available on the website contains details of visit of EAM only. The details asked under the transparency audit with regard to other officers may also be posted on the website.
2.2.3		16.67	Fully Met	16.67	https://www.mea.gov.in/tenders.htm	Partially Met	8.34	No information w.r.t point b,c,d with regard to contracts awarded is available

Information related to procurements-

(a) Notice/tender enquires, and corrigenda if any thereon,

(b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above- and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.

on the website. Therefore MEA may upload the relevant details on the website.

2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)]

2.3.1	Name of the programme of activity	6.25	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries
2.3.2	Objective of the programme	6.25	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries

2.3.3	Procedure to avail benefits	6.25	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries
2.3.4	Duration of the programme/scheme	6.25	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries

2.3.5	Physical and financial targets of the programme	6.25	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries
2.3.6	Nature/ scale of subsidy /amount allotted	6.25	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries

2.3.7	Eligibility criteria for grant of subsidy	6.25	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	6.25	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries	Fully Met	6.25	https://mea.gov.in/right-to-information.htm?dtl/130/41bxii_Manner_of_execution_of_subsidy_programmes_including_the_amount_allocated_and_the_details_of_beneficiaries

2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Not Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							

2.5.1	Concessions, permits or authorizations granted by public authority	25	Fully Met	25.00	https://mea.gov.in/right-to-information.htm?dtl/131/41bxiii_Particulars_of_recipients_of_concessions_permits_or_authorisations_granted_by_MEA	Fully Met	25.00	https://mea.gov.in/right-to-information.htm?dtl/131/41bxiii_Particulars_of_recipients_of_concessions_permits_or_authorisations_granted_by_MEA
2.5.2		25	Fully Met	25.00	https://mea.gov.in/right-to-information.htm?dtl/131/41bxiii_Particulars_of_recipients_of_concessions_permits_or_authorisations_granted_by_MEA	Not Met	0	The criterion and other details as asked for may be provided to the extent possible.

For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations

2.6**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**

2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	50	Fully Met	50.00	http://mea.gov.in/Uploads/PublicationDocs/24852_C__AG_Audit_Paras.pdf	Fully Met	50.00	The link mentioned by MEA does not contain the required information . However the link mentioned below contains the requisite information . https://www.mea.gov.in/right-to-information.htm?dtl/24852/CAG+amp+PAC+Paras
Total		250		242		250	142	
Previous (/question/auditor-transparency-viewing-report-pa-wise?y Next (/question/auditor-transparency-viewing-report-pa-wise?year=2021&pa=40&id=3)								

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	12.5	Fully Met	12.50	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation_thereof	Partially Met	6.25	MEA may list out the relevant rules, forms and other documents , if any, which are normally accessed by citizens.

3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	12.5	Fully Met	12.50	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation thereof	Fully Met	12.50	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation thereof
3.1.3	Public-private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	2.78	Fully Met	2.78	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation thereof	Not Applicable	0	NOT Applicable

3.1.4	Public-private partnerships (PPP)- Detailed project reports (DPRs)	2.78	Fully Met	2.78	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation_thereof	Not Applicable	0	NOT Applicable
3.1.5	Public-private partnerships (PPP)- Concession agreements.	2.78	Fully Met	2.78	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation_thereof	Not Applicable	0	NOT Applicable
3.1.6	Public-private partnerships (PPP)- Operation and maintenance manuals	2.78	Fully Met	2.78	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation_thereof	Not Applicable	0	NOT Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	2.78	Fully Met	2.78	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation_thereof	Not Applicable	0	NOT Applicable

3.1.8	Public-private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	2.78	Fully Met	2.78	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation_thereof	Not Applicable	0	NOT Applicable
3.1.9	Public-private partnerships (PPP) - Information relating to outputs and outcomes	2.78	Fully Met	2.78	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation_thereof	Not Applicable	0	NOT Applicable
3.1.10	Public-private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	2.78	Fully Met	2.78	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation_thereof	Not Applicable	0	NOT Applicable

3.1.11	Public-private partnerships (PPP) - All payment made under the PPP project	2.78	Fully Met	2.78	https://mea.gov.in/right-to-information.htm?dtl/126/41bvii_Arrangement_for_consultation_with_or_representation_by_the_member_of_the_public_in_relation_to_formulation_of_policies_or_implementation_thereof	Not Applicable	0	NOT Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	0	Not Applicable	0		Not Applicable	0	Not Applicable. However, a suitable endorsement to this effect may be made on the website

3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Not Applicable. However, a suitable endorsement to this effect may be made on the website
3.2.3		<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	Not Applicable. However, a suitable endorsement to this effect may be made on the website

Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive-
Outline the arrangement for consultation before formulation of policy

3.3

Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]

3.3.1	Use of the most effective means of communication - Internet (website)	50	Fully Met	50.00	https://mea.gov.in/right-to-information.html?dtl/135/41bxiv_Information_held_by_the_Ministry_in_the_electronic_form	Fully Met	50.00	https://mea.gov.in/right-to-information.html?dtl/135/41bxiv_Information_held_by_the_Ministry_in_the_electronic_form
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	25	Fully Met	25.00	https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf	Fully Met	25.00	In addition to the link mentioned by MEA in self appraisal , the below mentioned may also be added. https://www.mea.gov.in/annual-reports.htm?57/Annual_Reports http://mea.gov.in/images/pdf/228

								99_India_in_Businesses.pdf https://www.mea.gov.in/other-publications.htm?58/Other_Publications https://www.mea.gov.in/oia-publications.htm https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf
3.4.2	Information manual/handbook available in Printed format	25	Fully Met	25.00	https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf	Partially Met	12.50	Ministry may like to specify where the information in printed format is available for public
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							

3.5.1	List of materials available Free of cost	25	Fully Met	25.00	https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf	Fully Met	25.00	In addition to the link mentioned by MEA in self appraisal, the following links to other publications may be added. https://mea.gov.in/annual-reports.htm?57/Annual_Reports https://mea.gov.in/other-publications.htm?58/Other_Publications https://mea.gov.in/oia-publications.htm mea.gov.in/images/pdf/22899_In
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								dia_in_Business.pdf https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf
3.5.2	List of materials available At a reasonable cost of the medium	25	Fully Met	25.00	https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf	Fully Met	25.00	It has been observed that several publications for public consumption are available on the website.
Total		200		200		175	156	

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[Next \(/question/auditor-transparency-viewing-report-pa-wise?year=2021&pa=40&id=4\)](/question/auditor-transparency-viewing-report-pa-wise?year=2021&pa=40&id=4)

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	14.29	Fully Met	14.29	https://www.mea.gov.in/annual-reports.htm?57/Annual_Reports https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf	Fully Met	14.29	https://www.mea.gov.in/annual-reports.htm?57/Annual_Reports https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf

4.1.2	Vernacular/ Local Language	14.29	Fully Met	14.29	https://www.mea.gov.in/annual-reports.htm?57/Annual_Reports https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf	Fully Met	14.29	https://www.mea.gov.in/annual-reports-hi.htm?57/Annual_Reports
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual update	28.57	Fully Met	28.57	https://www.mea.gov.in/annual-reports.htm?57/Annual_Reports https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf	Fully Met	28.57	https://www.mea.gov.in/annual-reports.htm?57/Annual_Reports https://meaprotocol.nic.in/new_forms/Protocol%20Handbook%202018.pdf https://www.mea.gov.in/annual-reports-hi.htm?57/Annual_Reports
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							

4.3.1	Details of information available in electronic form	9.52	Fully Met	9.52	https://mea.gov.in/index.htm	Fully Met	9.52	https://mea.gov.in/index.htm
4.3.2	Name/ title of the document/record/ other information	9.52	Fully Met	9.52	https://mea.gov.in/index.htm	Fully Met	9.52	https://mea.gov.in/index.htm
4.3.3	Location where available	9.52	Fully Met	9.52	https://mea.gov.in/index.htm	Fully Met	9.52	https://mea.gov.in/index.htm
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	7.14	Fully Met	7.14	https://mea.gov.in/right-to-information.htm?dtl/133/41bxv_Particulars_of_facilities_available_to_citizens_for_obtaining_information	Fully Met	7.14	https://mea.gov.in/right-to-information.htm?dtl/133/41bxv_Particulars_of_facilities_available_to_citizens_for_obtaining_information

4.4.2	Details of information made available	7.14	Fully Met	7.14	https://mea.gov.in/right-to-information-info.htm?63/Right_to_Information	Fully Met	7.14	https://mea.gov.in/right-to-information-info.htm?63/Right_to_Information
4.4.3	Working hours of the facility	7.14	Fully Met	7.14	https://mea.gov.in/index.htm	Fully Met	7.14	https://mea.gov.in/index.htm

4.4.4	Contact person & contact details (Phone, fax email)	7.14	Fully Met	7.14	https://mea.gov.in/right-to-information.htm?dtl/133/41bxv_Particulars_of_facilities_available_to_citizens_for_obtaining_information	Fully Met	7.14	https://mea.gov.in/right-to-information.htm?dtl/133/41bxv_Particulars_of_facilities_available_to_citizens_for_obtaining_information
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							

4.5.1	Grievance redressal mechanism	3.57	Fully Met	3.57	https://mea.gov.in/guide-to-consular-services-menu.htm	Fully Met	3.57	The link mentioned below contains the various grievance redressal mechanisms available in MEA. https://pgportal.gov.in/mea.gov.in/Images/attach/Citizen_Charter_2020.pdf www.madd.gov.in/AppConsular/welcomeLink
4.5.2	Details of applications received under RTI and information provided	3.57	Fully Met	3.57	https://mea.gov.in/other.htm?dtl/23544/RTI+Applications+and+Replies	Fully Met	3.57	https://mea.gov.in/other.htm?dtl/23544/RTI+Applications+and+Replies

4.5.3	List of completed schemes/ projects/ Programmes	3.57	Fully Met	3.57	https://mea.gov.in/development-partnership.htm	Fully Met	3.57	https://mea.gov.in/development-partnership.htm https://mea.gov.in/know-india-programme.htm https://mea.gov.in/spdc.htm
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4.5.4	List of schemes/ projects/ programme underway	3.57	Fully Met	3.57	https://mea.gov.in/development-partnership.htm	Fully Met	3.57	Along with the information available at the links below, MEA may also cover under broad heads the projects which are underway at different stages. https://mea.gov.in/development-partnership.htm https://mea.gov.in/know-india-programme.htm https://mea.gov.in/spdc.htm
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4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	3.57	Fully Met	3.57	https://mea.gov.in/development-partnership.htm	Not Met	0	Ministry may provide details of contracts, for ex. like establishment related, it has entered into.
4.5.6	Annual Report	3.57	Fully Met	3.57	https://www.mea.gov.in/annual-reports.htm?57/Annual_Reports	Fully Met	3.57	https://www.mea.gov.in/annual-reports.htm?57/Annual_Reports
4.5.7	Frequently Asked Question (FAQs)	3.57	Fully Met	3.57	https://www.mea.gov.in/cpv-faq.htm	Fully Met	3.57	https://www.mea.gov.in/cpv-faq.htm
4.5.8		3.57	Fully Met	3.57	http://mea.gov.in/Images/attach/Citizen_Charter.pdf	Partially Met	1.79	Ministry may update performance report against the bench

Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter

marks set by them in Citizen' Charter, and may upload that on their Website. It may be pointed out that Ministry's citizen's charter is not available on the link mentioned in remarks by the ministry and is available on the link mentioned below. This requires rectification .
http://mea.gov.in/Images/attach/Citizen_Charter_2020.pdf

4.6 Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]								
4.6.1	Details of applications received and disposed	14.29	Fully Met	14.29	https://mea.gov.in/monthly-rti-figures.htm	Fully Met	14.29	https://mea.gov.in/monthly-rti-figures.htm
4.6.2	Details of appeals received and orders issued	14.29	Fully Met	14.29	https://mea.gov.in/monthly-rti-figures.htm	Fully Met	14.29	https://mea.gov.in/monthly-rti-figures.htm
4.7 Replies to questions asked in the parliament[Section 4(1)(d)(2)]								
4.7.1	Details of questions asked and replies given	28.57	Fully Met	28.57	https://mea.gov.in/lok-sabha.htm?61/Lok_Sabha https://mea.gov.in/rajya-sabha.htm?62/Rajya_Sabha	Fully Met	28.57	https://mea.gov.in/lok-sabha.htm?61/Lok_Sabha https://mea.gov.in/rajya-sabha.htm?62/Rajya_Sabha
Total		200		200		200	195	

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	20	Fully Met	20.00	http://mea.gov.in/Uploads/PublicationDocs/33615_CPIOandFAA_list2021.pdf	Partially Met	10.00	Ministry may upload the details of Earlier CPIOs & FAAs from 01.01.2015 It is observed that the details of present CPIOs and FAAs are found at the link mentioned below and not on the link

								provided in self appraisal. https://mea.gov.in/right-to-information-info.htm?63/Right_to_Information This requires rectification .
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	20	Partially Met	10.00	Third party transparency audit was completed by SSIFS in August 2020	Not Met	0	The details of audit are not available on the MEA website. Ministry may provide the requisite details on their website.

5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	20	Fully Met	20.00	https://mea.gov.in/Contact_Details.htm	Not Met	0	Since the details of the Nodal Officer sought are under the head of Third Party transparency Audit, the details of the Nodal Officer for this subject may be given.
5.1.4	Consultancy committee of key stakeholders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	20	Not Met	0		Not Met	0	Ministry upload the details of consultancy committee, if any for advice on suo-motu disclosure.

5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	<input type="text" value="20"/>	Not Met	<input type="text" value="0"/>		Not Met	0	Ministry upload the details of committee of PIOs/FAAs , if any to identify frequently sought information under RTI.
Total		100		50		100	10	
Previous (/question/auditor-transparency-viewing-report-pa-wise?y Next (/question/auditor-transparency-viewing-report-pa-wise?year=2021&pa=40&id=6)								

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							

6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	25	Fully Met	25.00	https://mea.gov.in/right-to-information.htm?dtl/133/41bxv_Particulars_of_facilities_available_to_citizens_for_obtaining_information	Partially Met	12.50	Most of the information are disclosed by MEA on their website so that public have minimum resort to use RTI Act. However there are a few more information , as pointed out earlier , which may be declared for better serving the purpose of transparency.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							

6.2.1	Whether STQC certification obtained and its validity	12.5	Fully Met	12.50	https://www.mea.gov.in/images/pdf/stqc-12052017.pdf	Not Met	0	Although STQC certification is obtained by MEA and is available at the link mentioned below. However, the validity of STQC certificate has expired on 11.05.2020 . https://www.mea.gov.in/images/pdf/stqc-12052017.pdf
6.2.2	Does the website show the certificate on the Website?	12.5	Fully Met	12.50	https://www.mea.gov.in/images/pdf/stqc-12052017.pdf	Not Met	0	Although the certificate is available on the website, its validity has expired.
Total		50		50		50	13	

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