OFFICE MEMORANDUM

Subject: Amendment of Government of India’s Resolution No. 89 published in the Gazette of India Part I Section 1, Extraordinary dated 21st April, 2004 (read with corrigendum dated 29th April, 2004) commonly known as the Public Interest Disclosure and Protection of Informers (PIDPI) Resolution-regarding

In continuation of this Department’s OM of even No. dated 3rd September, 2013 on the above subject, the undersigned is directed to enclose herewith a copy of Procedure for handling of complaints under Public Interest Disclosure and Protection of Informers (PIDPI) Resolution to be followed by the Chief Vigilance Officers of the Ministries/Departments of the Government of India who have been authorized as the Designated Authority to receive written complaint or disclosure on any allegation of corruption or misuse of office by or under any Central Act, Government companies, societies or local authorities owned or controlled by the Central Government and falling under the jurisdiction of that Ministry or the Department.

2. The CVOs in the Ministries or Department, either on the application of the complainant or on the basis of the information gathered, is of the opinion that either the complainant or the witnesses need protection, they shall take up the matter with the Central Vigilance Commission (CVC), of issuing appropriate directions to the authorities concerned.

3. It is requested to give wide publicity to the Procedure for handling of complaints under PIDPI Resolution by placing it along with the name and designation of the designated authorities on the website of Ministries as well as of the organizations under the Ministries. A copy of the PIDPI Resolution No. 89 dated 21st April, 2004 and Amendment Resolution No. 190 dated 29.8.2013 is also enclosed.

Encl: As above.

(M.M. Maurya)
Under Secretary to the Government of India
Tel. No. 23094541

To,

CVOs in the Ministries/Departments of the Government of India.
(By name as per enclosed list)
Copy for information to:

1. All the Ministries/Departments of the Government of India.
2. The Cabinet Secretariat, New Delhi.
3. The Secretary, Central Vigilance Commission, Satarkata Bhavan, New Delhi. It is requested that the content of this OM may be uploaded on the website of the Commission and wide publicity may be given. The CVOs of the Ministries/Departments may also be addressed by the Commission.
4. PS to Hon’ble MOS(PP), PPS to Secretary(P)/EO&AS/AS(S&V), DoPT.
5. The CVO, Department of Personnel and Training, New Delhi.
6. NIC, DoP&T for uploading on DoP&T website.
7. Order folder/Guard file.
Procedure for handling of complaints under the Public Interest Disclosure and Protection of Informers (PIDPI) Resolution dated 21.4.2004 to be followed by the designation authority (CVOs or Ministries/Departments).

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<table>
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<tbody>
<tr>
<td>1.</td>
<td>The 'Designated Authority' shall authorize an officer not below the level of Section Officer (SO) for receiving complaints under the PIDPI Resolution.</td>
</tr>
<tr>
<td>2.</td>
<td>All envelopes super-scribed with 'Complaint under The Public Interest Disclosure' will be opened by the SO/In-charge, so authorized, in presence of the 'Designated Authority'.</td>
</tr>
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<td>3.</td>
<td>The identity of the complainant would be confirmed by the SO/In-charge by writing a letter to him/her. Sample of the letter is at Annexure-I.</td>
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<tr>
<td>4.</td>
<td>After the identity is confirmed, both, ‘Designated Authority’ and the SO/In-charge, will ensure that the identity of the complainant is removed from the body of the complaint and the dummy complaint given a number along with central registry diary number with which the original complaint can be traced back.</td>
</tr>
<tr>
<td>5.</td>
<td>The original complaint would be kept in a safe/almirah. The custody of the almirah will remain with the concerned Section Officer and at no time that complaint can be accessed without proper authority from the ‘Designated Authority’.</td>
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<td>6.</td>
<td>The dummy complaint so made would be submitted to the ‘Designated Authority’ who would take the decision whether the matter requires to be looked into further and report is to be called in the matter from any quarters. (Separate files may be open for each complaint)</td>
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<tr>
<td>7.</td>
<td>While considering the complaints the ‘Designated Authority’ would take no action on complaints relating to administrative matters like recruitment, promotion transfers and other related issues. However, in case of serious complaints of irregularity in these matters, the same could be brought to the notice of the Secretary/Head of the organization for taking appropriate action.</td>
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<tr>
<td>8.</td>
<td>In such cases where a decision has been taken to call for a report, a maximum time limit of 2 weeks may be given. In case no reply is received within two weeks, a reminder should be sent at the level of the “Designated Authority”. If no reply is still received, the second reminder</td>
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<td><strong>after 2 weeks should be sent at the level of the Secretary. If no reply is still received, the “Designated Authority’ may call for an explanation and recommend administrative action for deliberate delay.</strong></td>
<td></td>
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<td><strong>9.</strong></td>
<td>On receipt of the report, the concerned SO/In-charge will put up the matter to the ‘Designated Authority’ who shall investigated into the complaint and prepare an investigation report within two weeks.</td>
</tr>
<tr>
<td><strong>10.</strong></td>
<td>The “Designated Authority” would submit the investigation report alongwith his recommendation to the Central Vigilance Commission for further direction.</td>
</tr>
<tr>
<td><strong>11.</strong></td>
<td>Meanwhile, the “Designated Authority” shall ensure that no punitive action is taken by any concerned Administrative authority against any person on perceived reasons/suspicion of being “whistle blower”.</td>
</tr>
<tr>
<td><strong>12.</strong></td>
<td>Subsequent to the receipt of Commission’s directions to undertake any disciplinary action based on such complaints, the CVO has to follow up and confirm compliance of further action by the DA and keep the Commission informed of delay, if any.</td>
</tr>
<tr>
<td><strong>13.</strong></td>
<td>The Section Officer/In-charge should maintain a separate list for the complaints received under the ‘PIDPI Resolution’ and enter the information in the computer system and monitor their progress periodically and put up the same to the ‘Designated Authority every 2 weeks.</td>
</tr>
<tr>
<td><strong>14.</strong></td>
<td>Wherever the complainant has alleged victimization/harassment the ‘Designated Authority’ should ensure that if the identity of the complainant somehow becomes known he/she should not be harassed/victimized by way of frequent transfers etc.</td>
</tr>
<tr>
<td><strong>15.</strong></td>
<td>In case a complainant seeks protection and reports that his life is in danger, the ‘Designated Authority’ would examine the same and send his recommendation to the CVC to take up the matter with the Nodal Officers of respective States/UTs appointed by the Ministry of Home Affairs/State Governments for the purpose of providing security cover to the whistle blowers.</td>
</tr>
</tbody>
</table>
To,

Sir,

Please refer to your complaint dated ............... received in this Ministry/Department on ................. under “Public Interest Disclosure & Protection of Informer Resolution (PIDPI)”.

2. As per policy, a complainant is required to confirm that he/she has actually sent the said complaint to the Ministry/Department. You are, therefore, requested to confirm within 30 days of receipt of this letter, that you have sent the above-mentioned complaint.

3. You are also requested to furnish a certificate to the Ministry/Department as per format enclosed that you have not made similar/identical allegations of corruption/misuse of office to any other authorities to qualify as a ‘Whistle Blower’ complainant.

4. The reply may be addressed to the undersigned by name.

Yours faithfully.

Under Secretary

Encl: Certificate.
CERTIFICATE

It is certified that I have not made similar/identical allegation of corruption/misuse of office to any other authorities to qualify as a Whistle Blower complainant.

Signature ..................................................

Name of the Complainant ................................

Address ....................................................
नई दिल्ली, बुधवार, अप्रैल 21, 2004/वैशाख 1, 1926

संख्या—३७१/१२/२००२—ए.भी.डी.—III—जबकि सर्वप्रथम न्यायालय ने अभी सर्वसमिति से एक विवरण दिया कि हर कोई कर्मचारी या व्यक्ति कोई साधारण या अन्य व्यक्ति या व्यवसायी कर्मचारी या व्यवसायी संयोजन के रूप में त्यों कर्मचारी या व्यवसायी कर्मचारी या व्यवसायी संयोजन के रूप में त्यों कर्मचारी या व्यवसायी कर्मचारी या व्यवसायी संयोजन के रूप में कर्मचारी या व्यवसायी कर्मचारी या व्यवसायी संयोजन के रूप में

1. केन्द्रीय सरकार आयोग को व्यक्ति कर्मचारी हमें स्पष्ट करता मानता है कि केन्द्रीय सरकार के लिए कर्मचारी या व्यवसायी कर्मचारी या व्यवसायी संयोजन के रूप में त्यों कर्मचारी या व्यवसायी कर्मचारी या व्यवसायी संयोजन के रूप में त्यों कर्मचारी या व्यवसायी कर्मचारी या व्यवसायी संयोजन के रूप में

2. मनोनीत अभिकारण यदि ऐसी उपचार समझे तो यह प्रकटमारण करने वाले व्यक्तियों से और जानकारी अथवा विषय मंगला सकता है। यदि शिकायत व्यक्ति भेजा जाने है तो मनोनीत अभिकारण इस मामले में कोई फायदा नहीं करेगा।

3. सासकीय गुप्त अधिनियम, 1923 में स्थित किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी बात के मामले में संबंधित व्यक्तियों से भिन्न कोई लेकर संदर्भ और किसी 1305 01/2004 (1)
THE GAZETTE OF INDIA : EXTRAORDINARY

PART I — SEC 1

(iii) Farmers to be paid for their produce by the State Government.

(iv) Farmers in the districts of the State to be paid for their produce by the State Government.

(v) The extraordinary measures taken by the State Government in the interest of public health and safety.

(vi) The extraordinary measures taken by the State Government in the interest of public health and safety.

(vii) The extraordinary measures taken by the State Government in the interest of public health and safety.

(viii) The extraordinary measures taken by the State Government in the interest of public health and safety.

(ix) The extraordinary measures taken by the State Government in the interest of public health and safety.

(x) The extraordinary measures taken by the State Government in the interest of public health and safety.

(xi) The extraordinary measures taken by the State Government in the interest of public health and safety.

(xii) The extraordinary measures taken by the State Government in the interest of public health and safety.

5. The Government of the State are hereby empowered to make such regulations as may be necessary for the purposes of carrying into effect the provisions of this Act.

6. The Government of the State are hereby empowered to make such regulations as may be necessary for the purposes of carrying into effect the provisions of this Act.

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(5) The Government of the State are hereby empowered to make such regulations as may be necessary for the purposes of carrying into effect the provisions of this Act.

SHRI SANKAR NARAYAN CENTRAL GOVERNMENT, APRA SAMAYA
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS
(Office of Personnel and Training)

RESOLUTION

New Delhi, the 21st April, 2004

No. 371/12/2002-AVD-III.—Whereas while hearing Writ Petition (C) No. 539/2003 regarding the murder of Shri Satyendra Dubey, the Supreme Court desired that pending enactment of a suitable legislation, suitable machinery should be put in place for acting on complaints from “whistle-blowers”.

And whereas the “Public Interest Disclosure and Protection of Informers” Bill, 2002, drafted by the Law Commission is under examination.

Now, therefore, the Central Government hereby resolves as under:

1. The Central Vigilance Commission (CVC) is hereby authorized, as the Designated Agency, to receive written complaints or disclosure on any allegation of corruption or of mis-use of office by any employee of the Central Government or of any corporation established by or under any Central Act, Government companies, societies or local authorities owned or controlled by the Central Government. The disclosure or complaint shall contain as full particulars as possible and shall be accompanied by supporting documents or other material.

2. The designated agency may, if it deems fit call for further information or particulars from the persons making the disclosure. If the complaint is anonymous, the designated agency shall not take any action in the matter.

3. Notwithstanding anything contained in the Official Secrets Act, 1923, any public servant other than those referred to clauses (a) to (d) of Article 33 of the Constitution or any other person including any non-governmental organisation, may make a written disclosure to the designated agency.

4. If the complaint is accompanied by particulars of the person making the complaint, the designated agency shall take the following steps:

   (i) The designated agency will ascertain from the complainant whether he was the person who made the complaint or not.

   (ii) The identity of the complainant will not be revealed unless the complainant himself has made the details of the complaint either public or disclosed his identity to any other office or authority.

   (iii) After concealing the identity of the complainant, the designated agency shall make, in the first instance, discreet inquiries to ascertain if there is any basis of proceeding further with the complaint. For this purpose, the designated agency shall devise an appropriate machinery.

   (iv) Either as a result of the discreet inquiry, or on the basis of the complaint itself without any inquiry, if the designated agency is of the opinion that the matter requires to be investigated further, the designated agency shall officially seek comments/or explanation from the Head of the Department of the concerned organisation or office. While doing so, the designated agency shall not disclose the identity of the informant and also shall request the concerned Head of the organisation to keep the identity of the informant secret, if for any reason, the concerned Head comes to know the identity.

   (v) After obtaining the response of the concerned organisation, if the designated agency is of the opinion that the investigations reveal either mis-use of office or substantiate allegations of corruption, the designated agency shall recommend appropriate action to the concerned Government Department or Organization. These shall, inter alia, include following:

      (a) Appropriate proceedings to be initiated against the concerned Government servant.

      (b) Appropriate administrative steps for redressing the loss caused to the Government as a result of the corrupt act or mis-use of office, as the case may be.

      (c) Recommend to the appropriate authority/agency initiation of criminal proceedings in suitable cases, if warranted by the facts and circumstances of the case.

      (d) Recommend taking of corrective measures to prevent recurrence of such events in future.
5. For the purpose of making discreet inquiry or obtaining information from the concerned organisation, the designated agency shall be authorized to call upon the CBI or the police authorities, as considered necessary, to render all assistance to complete the investigation pursuant to the complaint received.

6. If any person is aggrieved by any action on the ground that he is being victimized due to the fact that he had filed a complaint or disclosure, he may file an application before the designated agency seeking redress in the matter, who shall take such action, as deemed fit. The designated agency may give suitable directions to the concerned public servant or the public authority as the case may be.

7. Either on the application of the complainant, or on the basis of the information gathered, if the designated agency is of the opinion that either the complainant or the witnesses need protection, the designated agency shall issue appropriate directions to the concerned Government authorities.

8. The machinery evolved herein shall be in addition to the existing mechanisms in place. However, secrecy of identity shall be observed, only if the complaint is received under this machinery.

9. In case the designated agency finds the complaint to be motivated or vexatious, the designated agency shall be at liberty to take appropriate steps.

10. The designated agency shall not entertain or inquire into any disclosure:

   (a) in respect of which a formal and public inquiry has been ordered under the Public Servants' Inquiries Act, 1850; or

   (b) in respect of a matter which has been referred for inquiry under the Commissions of Inquiry Act, 1952.

11. In the event of the identity of the informant being disclosed in spite of the designated agency’s directions to the contrary, the designated agency is authorized to initiate appropriate action asper extant regulations against the person or agency making such disclosure.

12. The machinery created herein shall operate till Parliament passes a law on the subject.

SMT. MANJULIKA GAUTAM, Addl. Secy.
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS
(Department of Personnel and Training)
CORRIGENDUM
New Delhi, the 29th April, 2004

No. 371/12/2002-AVD.III.—In partial modification of the Government of India’s Resolution No. 89, published in the Gazette of India Part I Section 1, Extraordinary dated 21st April, 2004, the following modifications are made in the opening para and para-2 of the said Resolution :

(i) The opening para of the Resolution is substituted as :

"Whereas while hearing Writ Petition (C) No. 539/2003 regarding the murder of Shri Satyendra Dubey, the question of a suitable machinery for acting on complaints from ‘whistle-blowers’ arose ”

(ii) In para 2 the word “designated” is substituted as “designated”.

Smt. MANJULIKA GAUTAM, Addl. Secy.
कार्यक, लोक शिकायत तथा पेंशन मंडळ

( कार्यक्रम और प्रशिक्षण विभाग )

संकल्प

नई दिल्ली, 14 अगस्त, 2013

सं. 371/4/2013/एबी-III—भारत के असाधारण राजपत्र, भाग 1, खंड 1 में प्रकाशित लोकार्थ हेतु प्रकटन तथा सुखदियों की सुरक्षा के अंतर्गत शिकायत प्रबंधन हेतु केंद्रीय सरकार आयोग (सीसीबी) को मनोनीत अधिकारिण ने रूप में प्रभावित करने वाले, इस मंडल के संकल्प संख्या 371/12/2002/एबी-III निर्देश 21 अप्रैल, 2004 में निर्णयालंब संशोधन किया जाता है, अयोग—

उक्त संकल्प में,—

(i) पृष्ठ 2, 3, 4, 5, 6, 8, 9, 10 एवं 11 शब्द “मनोनीत अधिकारिण” जहाँ कहीं भी प्रयोग में आए हों, को क्रमशः
 ‘मनोनीत अधिकारिण अथवा मनोनीत अधिकारिण’ शब्दों से प्रतिस्थापित किया जाएगा;

(ii) पृष्ठ 1 में शब्द “प्रकटकरण अथवा शिकायत में यथासंभव सभी विवरण होगे और इसमें समस्त दस्तावेज अथवा अन्य सामग्री शामिल होगी” का लोप किया जाएगा;

(iii) पृष्ठ 1 के बाद निर्णयालंब पृष्ठ जोड़े जाएगे, अयोग—

“1क, भारत सरकार के मंडलों अथवा विभागों के मुख्य सरकारी अधिकारियों का, उस मंडल या विभाग, किसी
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS
(Deputation of Personnel and Training)

RESOLUTION
New Delhi, the 14th August, 2013.

No.371/4/2013-AVD-III – In this Ministry’s Resolution No.371/12/2002-AVD-III dated 21st April, 2004, published in the Gazette of India. Extraordinary, Part I, Section 1, authorising the Central Vigilance Commission (CVC) as the Designated Agency for handling of complaints under the Public Interest Disclosure and Protection of Informers, the following amendments are hereby made, namely:-

In the said Resolution,-

(i) in paragraphs 2, 3, 4, 5, 6, 8, 9, 10 and 11, for the words “the designated agency” wherever they occur, the words “the designated agency or the designated authority” shall respectively be substituted;

(ii) in paragraph 1, the words “The disclosure or complaint shall contain as full particulars as possible and shall be accompanied by supporting documents or other material.” shall be omitted;

(iii) after paragraph 1, the following paragraphs shall be inserted, namely:-

1A. The Chief Vigilance Officers of the Ministries or Departments of the Government of India are also authorised as the designated authority to receive written complaint or disclosure on any allegation of corruption or misuse of office by any employee of that Ministry or Department or of any corporation established by or under any Central Act. Government companies, societies or local authorities owned or controlled by the Central Government and falling under the jurisdiction of that Ministry or the Department.

1B. The disclosure or complaint shall contain as full particulars as possible and shall be accompanied by supporting documents or other materials.”;

(iv) after paragraph 7, the following paragraph shall be inserted, namely:-

“7A. Either on the application of the complainant, or on the basis of the information gathered, if the designated authority is of the opinion that either the complainant or the witnesses need protection, the designated authority, shall take up the matter with the Central Vigilance Commission, for issuing appropriate directions to the Government authorities concerned.”;

(v) after paragraph 11, the following paragraph shall be inserted, namely:-

“11A. The Central Vigilance Commission (CVC) shall supervise and monitor the complaints received by the designated authority.”;

DEEPTI UMASHANKAR, Jr. Secy.